

**News Release**  
**Richland County Community Unit School District No. 1**  
**2017-2018 Registration Information**

**Richland County school district will be offering student registration for the 2017-2018 school year completely online.**

The online registration “window” will be open from **July 17 to 26, 2017**. You will be able to register your students by going to Skyward Family Access and entering your username and password. Once Family Access opens, click on the **Start Registration** button and complete each form. Payments may be made online via RevTrak. Additional instructions will be provided during the online registration process.

If you have forgotten your username and/or password, please contact your student’s school. We recognize that some parents may not have computer access or may require assistance with registration. In these cases, there will be time available at the individual schools where computers and staff assistance will be available:

Tuesday, July 25<sup>th</sup> from 10:00 a.m. to 6:00 p.m.

**Physical examinations and immunizations are required for all students entering Pre-K, kindergarten, sixth (6th) grade and ninth (9th) grade prior to registration for the 2017-2018 school year. Students will be excluded from school if they do not provide proof of having received the vaccines.** Immunization appointments are available at the Richland County Health Office at 392-6241. Dental exams are due by May 15 of the current school year and a dentist will come to the school, which can meet the dental requirement.

Below are the requirements for each of these grades:

<b>Pre-K</b> (new students only)	<b>Kindergarten</b>	<b>2<sup>nd</sup> Grade</b>	<b>6<sup>th</sup> Grade</b>	<b>9<sup>th</sup> Grade</b>	<b>12<sup>th</sup> Grade</b>
<b>Immunization Requirements:</b> <i>Call Richland County Health Office 392-6241</i>	<b>Immunization Requirements:</b> <i>Call Richland County Health Office 392-6241</i>	<b>Immunization Requirements:</b> None	<b>Immunization Requirements:</b> Tdap Meningitis Varicella (2 doses)	<b>Immunization Requirements:</b> Tdap Varicella (2 doses)	<b>Immunization Requirements:</b> Meningitis
School Physical	School Physical	Dental exam	School Physical	School Physical	
Lead screening	Lead screening		Dental exam		
	Vision exam				
	Dental exam				

Sports physicals are **not** acceptable as the *school* physical. However, the *school* physical will be accepted for the sports physical. Any student new to the district must also provide physical examination and immunization records. **Physical exam forms and updated immunization records must be turned in or mailed by August 16, 2017 or parent must show proof of appointment.** These forms are available online at [www.rcu1.net](http://www.rcu1.net): **Dental exam form, Physical exam form, and School Medication Authorization form.**

**School calendar information is also available online. Bus drivers will contact riders living outside of the city limits with bus information.**

A birth certificate is required for all Pre-K students, kindergarten students, and all transfer students. When applying for free or reduced price meals, you must know the gross monthly earnings for **each** household member, your food stamp or TANF/AFDC number, and your own social security number. (**A Medicaid Entitlement Card does not qualify you for free or reduced priced meals.**) If you received a letter **this year** from the district stating your household was automatically approved for free meals, do **NOT** fill out the application for free or reduced meals, otherwise, applications must be filled out yearly to receive these benefits. Also, please be prepared to provide home, work, and emergency phone numbers. **If you do not have a phone, you must provide a phone number that will allow the school to contact you in the event of an emergency.**

If you have questions, you may call the school your child will be attending at the phone number listed below:

Richland County Elementary	395-8540
Richland County Middle School	395-4372
Richland County High School	393-2191
District Office	395-2324

The first day of attendance for students will be Wednesday, August 16, 2017, with a 2:10 p.m.dismissal.

**Students new to the district should call the school your child will be attending at the phone number listed above before registration day in order to minimize registration and scheduling problems.**

**All new students should have a certified copy of their birth certificate, social security card, health/immunization records, and if possible, transcripts from their previous schools.**

07/5/2017